

MINUTES OF MEETING
ANTIGUA AT ST. AUGUSTINE COMMUNITY DEVELOPMENT DISTRICT

A regular meeting of the Board of Supervisors of the Antigua at St. Augustine Community Development District was held on Wednesday, May 9, 2018 at 10:00 a.m. at Matthews Design Group, 7 Waldo Street, St. Augustine, Florida 32084.

Present and constituting a quorum were:

John Mitchell	Chairman
Ryan Carter	Supervisor
Marjorie Taylor	Supervisor

Also present were:

Dave deNagy	District Manager
Jonathan Johnson	District Counsel (by phone)
Scott Knowles	District Engineer

FIRST ORDER OF BUSINESS

Roll Call

Mr. deNagy called the meeting to order at 10:00 a.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the August 8, 2017 Meeting

Mr. deNagy stated included in your agenda package is a copy of the minutes from the August 8, 2017 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Mitchell seconded by Ms. Taylor with all in favor the Minutes of the August 8, 2017 Meeting were approved.

FOURTH ORDER OF BUSINESS

Ratification of the FY 2017 Audit Engagement Letter with Carr, Riggs & Ingram

Mr. deNagy stated the audit is complete, that is your next agenda item. This is just to ratify the engagement letter.

On MOTION by Mr. Carter seconded by Ms. Taylor with all in favor the Engagement Letter with Carr, Riggs & Ingram for Fiscal Year 2017 Audit Services was ratified.

FIFTH ORDER OF BUSINESS

Acceptance of the Fiscal Year 2017 Audit Report

Mr. deNagy stated this is a clean audit.

On MOTION by Mr. Mitchell seconded by Ms. Taylor with all in favor the Fiscal Year 2017 Audit was accepted.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2018-01, Approving the Proposed Budget for Fiscal Year 2019 and Setting a Public Hearing Date for Adoption

Mr. deNagy stated the public hearing is scheduled for August 7th at 10:00 here at the Matthews Design Group offices. The budget is a developer-funded budget. We have no bonds issued here yet. The budget this year is \$16,155. We're projecting expenses totaling \$11,612 so well under our current year budget. Next year we're reducing the budget slightly to \$15,980.

On MOTION by Mr. Mitchell seconded by Ms. Taylor with all in favor Resolution 2018-01 approving the Proposed Budget for Fiscal Year 2019 & setting a public hearing for August 7, 2018 at 10:00 a.m. at Matthews Design Group, 7 Waldo Street, St. Augustine, FL 32084 was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2018-02, Setting the Landowners Election Date

Mr. deNagy stated we have terms expiring for seats one, which is vacant, three, which is Marjorie's and five, which is John's seat. We can do any day. We don't need the board in attendance, just the landowner. In the past we've met at John's office at One West Marina Cove Drive.

Mr. Mitchell stated the address as changed. It's 101 Marina Cove Drive.

Mr. deNagy stated the 6th is Election Day. Will that work for you?

Mr. Mitchell responded that will work.

On MOTION by Mr. Mitchell seconded by Mr. Carter with all in favor resolution 2018-02, setting the landowners election for November 6, 2018 at 101 Marina Cove Drive, St. Augustine, FL 32080 was approved.

EIGHTH ORDER OF BUSINESS **Consideration of Resolution 2018-03,
Designating the District's Primary
Administrative Office and Principal
Headquarters**

Mr. deNagy stated this is just some housekeeping to designate the primary administrative offices and principal headquarters of the District, which would be at the offices of GMS at 475 West Town Place, Suite 114, St. Augustine, Florida.

On MOTION by Mr. Mitchell seconded by Ms. Taylor with all in favor resolution 2018-03 designating the District's primary administrative office and principal headquarters at 475 West Town Place, Suite 114, St. Augustine, Florida was approved.

NINTH ORDER OF BUSINESS **Other Business**

There being none, the next item followed.

TENTH ORDER OF BUSINESS **Staff Reports**

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager – Report on the Number of Registered Voters (0)

Mr. deNagy stated there are zero registered voters in the District.

ELEVENTH ORDER OF BUSINESS **Audience Comments / Supervisors' Requests**

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS **Financial Reports:**

A. Balance Sheet and Statement of Revenues & Expenditures

Mr. deNagy stated included in your agenda package are the balance sheet and income statement as of March 31st.

B. Ratification of Funding Requests No. 101 through 104

Mr. deNagy stated the funding requests total \$7,299.54. All have been paid.

On MOTION by Mr. Mitchell seconded by Ms. Taylor with all in favor Funding Request Nos. 101 through 104 were ratified.

THIRTEENTH ORDER OF BUSINESS

Next Scheduled Meeting – August 7, 2018 at 10:00 a.m. at the Offices of Matthews Design Group

Mr. deNagy stated the next meeting is scheduled for August 7, 2018 at this location at 10:00 a.m.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Mitchell seconded by Mr. Carter with all in favor the Meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman