

MINUTES OF MEETING
ANTIGUA AT ST. AUGUSTINE COMMUNITY DEVELOPMENT DISTRICT

A regular meeting of the Board of Supervisors of the Antigua at St. Augustine Community Development District was held on Tuesday, May 10, 2016 at 10:00 a.m. at Matthews Design Group, 7 Waldo Street, St. Augustine, Florida 32084.

Present and constituting a quorum were:

John Mitchell	Chairman
Dale Bradshaw	Vice Chairman
Ryan Carter	Supervisor
Marjorie Taylor	Supervisor

Also present were:

Jim Oliver	District Manager
Jennifer Kilinski	District Counsel (by phone)
Scott Knowles	District Engineer

FIRST ORDER OF BUSINESS **Roll Call**
Mr. Oliver called the meeting to order at 10:00 a.m.

SECOND ORDER OF BUSINESS **Approval of the Minutes of the October 27, 2015 Meeting**
Mr. Oliver stated included in your agenda package is a copy of the minutes from the October 27, 2015 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Mitchell seconded by Mr. Bradshaw with all in favor the Minutes of the October 27, 2015 Meeting were approved.

THIRD ORDER OF BUSINESS **Approval of the Minutes of the October 27, 2015 Audit Committee Meeting**
Mr. Oliver stated included in your agenda package is a copy of the minutes from the October 27, 2015 audit committee meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Mitchell seconded by Ms. Taylor with all in favor the Minutes of the October 27, 2015 Audit Committee Meeting were accepted.

FOURTH ORDER OF BUSINESS

Ratification of Engagement Letter with Carr, Riggs & Ingram for FY 2015 Audit Services

Mr. Oliver stated included in your agenda package is a copy of the engagement letter with Carr, Riggs & Ingram for Fiscal Year 2015 audit services. You selected this auditor at your October 27, 2015 meeting at a price of \$2,500. We executed the letter, so we could start the audit.

On MOTION by Mr. Mitchell seconded by Ms. Taylor with all in favor the Engagement Letter with Carr, Riggs & Ingram for Fiscal Year 2015 Audit Services was ratified.

FIFTH ORDER OF BUSINESS

Acceptance of the Fiscal Year 2015 Audit Report

Mr. Oliver stated included in your agenda package is the audit for Fiscal Year 2015. On page one is the opinion letter from the auditor. At the top of page two it says, "In our opinion, the financial statements referred to above present fairly in all material respects, the respective financial position of the governmental activities in each major fund of the District as of September 30, 2015." Page 17 is the independent auditors report on internal controls. It states, "During our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses." On page 19 is the management letter. It states, "There were no findings or recommendations made in the annual report." On page 20 under other matters, the auditor is required to make a response in terms of noncompliance. The auditor states, "We did not have any such findings." In the independent auditors report on page 21 it mentions that the auditor is supposed to confirm that they meet all of the compliance requirements in accordance with statute. We will provide this to the Auditor General in accordance with Florida Statutes.

On MOTION by Mr. Mitchell seconded by Mr. Bradshaw with all in favor the Fiscal Year 2015 Audit was accepted.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2016-01,
Approving the Proposed Budget for Fiscal
Year 2017 and Setting a Public Hearing**

Mr. Oliver stated the budget is behind the resolution and you will see that it is essentially the same budget that you had last year. The budget is in the amount of \$16,145 for Fiscal Year 2017.

On MOTION by Mr. Carter seconded by Ms. Taylor with all in favor Resolution 2016-01 Approving the Proposed Budget for Fiscal Year 2017 & Setting a Public Hearing for August 9, 2016 at 10:00 a.m. at Matthews Design Group, 7 Waldo Street, St. Augustine, FL 32084 was approved.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-02,
Designation of November Landowner's
Election**

Mr. Oliver stated a copy of Resolution 2016-02 is included in your agenda package.

On MOTION by Mr. Mitchell seconded by Ms. Taylor with all in favor Resolution 2016-02 Designation of Landowners Election to be Held on November 1, 2016 at 10:00 a.m. at 1 West Marina Cove Drive, St Augustine, Florida 32092 was approved.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager – Report on the Number of Registered Voters (0)

Mr. Oliver stated included in your agenda package is a letter from the supervisor of elections informing us there are no registered voters residing in the District.

TENTH ORDER OF BUSINESS Audience Comments

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS Supervisors Requests

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS Financial Reports:

A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending March 31, 2016

Mr. Oliver stated included in your agenda package are the balance sheet and income statement as of March 31, 2016.

B. Ratification of Funding Requests No. 83 through 87

Mr. Oliver stated included in your agenda package is funding request numbers 83 through 87.

On MOTION by Mr. Mitchell seconded by Ms Taylor with all in favor Funding Request Nos. 83 through 87 were ratified.

C. Consideration of Funding Request No. 88

Mr. Oliver stated included in your agenda package is funding request number 88.

On MOTION by Mr. Mitchell seconded by Ms. Taylor with all in favor Funding Request No. 88 was approved.

THIRTEENTH ORDER OF BUSINESS Next Scheduled Meeting – August 9, 2016 at 10:00 a.m. at the Offices of Matthews Design Group

Mr. Oliver stated the next meeting is scheduled for August 9, 2016 at this location at 10:00 a.m.

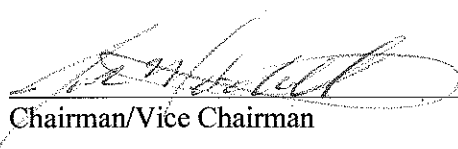
May 10, 2016

Antigua at St. Augustine CDD

FOURTEENTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Mitchell seconded by Ms. Taylor with all in favor the Meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman